

Application for sponsorship of building projects

General project information

Project name/title

Short project description (as a clear summary with 300-1500 characters)

Applicant details

Name of the parish / institution / organisation / association

Street / house number / postcode / town

Phone number / e-mail / website / other online presence (social media)

Applicant's contact person for questions on the project (name / phone number / e-mail)

Is your parish / institution / organisation / association **part of a pastoral / legal network** (e.g. of a "pastoral area")?
If yes, please state the name:

Information on the sponsored facility (if different from the applicant)

Name of the parish / affiliated parish / institution / facility / organisation / association

Street / house number / postcode / town

Phone number / e-mail / website / other online presence (social media)

Contact person for questions on the project at the sponsored facility (name / phone number / e-mail)

(Arch)diocese

Percentage of Catholics (in %)

Direct catchment area in sq.km

Intended outcomes and objectives of the project

What is the **purpose of your project?** / What change or added value should the project bring – especially from a pastoral point of view?

What **criteria / indicators** do you use to measure your project success (e.g. number of people reached, keeping within the budget, meeting the deadlines, etc.)?

Are there any **other indications of project success** that you cannot measure directly?
If so, what are they?

Is there a **particular target group** for your project?
If so, who in particular should benefit from your project and why?

Do you see any **potential risks** in your project? If so, which ones and for whom?

How do you organise your project, how are the tasks distributed, how do you make decisions (aspect of participation)?
Do you cooperate with other organisations?

What **future prospects** do you see after the project has been completed? What is the next step?

Prevention

- The applicable regulations on the prevention of sexualised violence of the respective local church are observed and implemented by the applicant and - if different - by the sponsored facility.
- A safeguarding policy of the applicant / the sponsored facility is additionally applicable.

The applicable safeguarding policy is made available to the public in the following ways:

Financial details of the project

Total cost in EUR

Financial details of the project in EUR

Funded by	Amount	Status	
Applicant (own resources):	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
Applicant (own contribution):	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
Applicant (loan):	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
Percentage (arch)diocese:	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
Further financial support:			
<input type="text"/>	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
<input type="text"/>	<input type="text"/>	<input type="radio"/> requested	<input type="radio"/> granted
Bonifatiuswerk (requested amount)	<input type="text"/>		

Are there any financial changes you anticipate as a result of the project implementation? Which ones?

From today's perspective, can you guarantee that you will be able to bear the ongoing costs resulting from the project implementation in the long term (for at least 10 years)?

What would be the impact on the project if the planned financial and time resources were not fully available?

Supplementary comments on the financial information, if any:

Bank details of the beneficiary

IBAN:	<input type="text"/>	Account holder:	<input type="text"/>
BIC:	<input type="text"/>	Bank:	<input type="text"/>

Timeframe of the project

Date of the **planned project start**:

Date of the **planned project completion**:

Which „milestones“ do you plan to reach at what point in the project implementation?

Description	Date
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Good news – great story!

Feel free to participate in our free online workshops on the topic of project communication. Further information and registration:
www.bonifatiuswerk.de/projektkommunikation



Press and public relations

To transparently demonstrate how the donation funds are being utilized, the Bonifatiuswerk is committed to presenting all supported projects within the scope of its public relations efforts. This is done through press releases, brief project descriptions on websites, on social media channels, or in printed materials.

Therefore, the Bonifatiuswerk requires a dedicated contact person to ensure a reliable flow of information regarding the project's progress. Furthermore, it is crucial to the Bonifatiuswerk that the support receives recognition in the press and public relations efforts (print, internet, etc.) of the project partner, and through the inclusion of the logo on your informational materials and on your online presence.

If you need any assistance, a contact person from the Bonifatiuswerk is available to you.

Contact person for questions regarding press relations – Name / telephone / e-mail

The Bonifatiuswerk will be granted the non-exclusive **right of use**, with no geographical or time restrictions, **of all documents submitted** either with the application, during the implementation or at the end of the project.

- I / we also agree that these and other, project-related documents (content, photos, videos, etc.) may be used for all media channels and publications of the Bonifatiuswerk as well as for other journalistic media.
- I / we hereby confirm that the author as well as the persons depicted in pictures/videos consent to their use by the Bonifatiuswerk and other journalistic media as described in the points above and that no rights and third-party claims are violated in doing so.

Is there a **website or/and a social media channel** where the project / applicant is presented?

- no yes, at:

If so, will you refer to the website of the Bonifatiuswerk from there by **placing a link**?

- no yes

Are you planning to provide **information material** for your project (flyers, posters, press relations, etc.)?

- no yes, namely the following:

Are you willing to put up a **banner** (to be provided by the Bonifatiuswerk) for the duration of the construction project indicating that the Bonifatiuswerk is sponsoring the project?

- no yes

Further information / enclosures or attachments

Please send us **two copies** of this application: one **digital copy by e-mail** (completed PDF form as an attachment) to projektverwaltung@bonifatiuswerk.de and one **paper copy by post** to: Bonifatiuswerk der deutschen Katholiken, Thomas Twents, Kamp 22, 33098 Paderborn.

Please also attach/enclose the following documents to/with this application:

- Detailed project description incl. time schedule, if applicable with photos of the current condition & planning sketches
- Detailed cost and financing schedule
- Written statement from your (arch)diocese and the diocesan office of the Bonifatiuswerk [outside of Germany: only the written statement from your (arch)diocese]
- The applicable safeguarding policy of the applicant / the sponsored facility

With our signatures, we confirm the accuracy and completeness of the information provided in the application. We also affirm that we observe and use the provisions on the prevention of corruption and the compliance guidelines of the Local Church.

Place, date

Signature (applicant's 1st representative)

Place, date

Signature (applicant's 2nd representative)

Privacy notice: We collect and store your data for the purpose of project administration, application, review and evaluation as well as the publication of implemented projects in print and online media. You have the right to object to the storage of such data at any time. The way we handle your data and your rights are described in our privacy policy at www.bonifatiuswerk.de/en/data-protection.