

Application for sponsorship to provide transport aid

General project information

Project name/title

Short project description (as a clear summary with 300-1500 characters)

The application is for a:

9-Seater (minibus)

5-7-Seater (high-roof multi-purpose vehicle)

Applicant details

Name of the parish / institution / organisation / association

Street / house number / postcode / town

Phone number / e-mail / website / other online presence (social media)

Applicant's contact person for questions on the project (name / phone number / e-mail)

Is your parish / institution / organisation / association **part of a pastoral / egal network** (e.g. of a "pastoral area")?
If yes, please state the name:

Information on the sponsored facility (if different from the applicant)

Name of the parish / affiliated parish / institution / facility / organisation / association

Street / house number / postcode / town

Phone number / e-mail / website / other online presence (social media)

Contact person for questions on the project at the sponsored facility (name / phone number / e-mail)

(Arch)diocese

Percentage of Catholics(in %)

Direct catchment area in sq.km

Intended outcomes and objectives of the project

What is the **purpose of your project**? / What change or added value should the project bring – especially from a pastoral point of view?

What **criteria / indicators** do you use to measure your project success (e.g. number of people reached, keeping within the budget, meeting the deadlines, etc.)?

Are there any **other indications of project success** that you cannot measure directly?
If so, what are they?

Is there a **particular target group** for your project?
If so, who in particular should benefit from your project and why?

Do you see any **potential risks** in your project? If so, which ones and for whom?

How do you organise your project, how are the tasks distributed, how do you make decisions (aspect of participation)?
Do you cooperate with other organisations?

What **future prospects** do you see after the project has been completed? What is the next step?

Prevention

- The applicable regulations on the prevention of sexualised violence of the respective local church are observed and implemented by the applicant and - if different - by the sponsored facility.
- A safeguarding policy of the applicant / the sponsored facility is additionally applicable.

The applicable safeguarding policy is made available to the public in the following ways:

Further information on infrastructure and planned vehicle use

How many towns / villages / communities make up your “immediate catchment area” and how many churches / additional places of worship, if any, are there?

What other “venues of church life” (e.g. parish halls / community centres / day-care centres / schools / care facilities) sponsored by the Church are you running?

Which church groups, associations and initiatives do you have and approximately how many people are active there?

How many trips is the requested vehicle expected to make in a month/year?

How many different people are expected to travel in the vehicle per month/year?

Will the vehicle also be **available to other institutions** – if applicable also interdenominational institutions? Are there any **binding collaborations**?

Financial information and information on previous vehicles

Was the previous vehicle also already funded by the Bonifatiuswerk?

yes no There has been no vehicle to date.

If yes, please enclose a copy of the registration certificate and the current km reading with the application.

What – if any – should be done with the previous vehicle?

If you or your association has **other motor vehicles**: How many are there in total and how many of them were sponsored by the Bonifatiuswerk?

Are there any **financial changes** you anticipate as a result of the project implementation? Which ones?

From today’s perspective, can you guarantee that you will be able to **bear the ongoing costs** resulting from the project implementation in the long term (for at least 10 years)?

What would be the consequences for the “sponsored institution” if the requested vehicle was not approved?

Supplementary comments on the financial information, if any:

Good news – great story!

Feel free to participate in our free online workshops on the topic of project communication. Further information and registration:
www.bonifatiuswerk.de/projektkommunikation



Press and public relations

To transparently demonstrate how the donation funds are being utilized, the Bonifatiuswerk is committed to presenting all supported projects within the scope of its public relations efforts. This is done through press releases, brief project descriptions on websites, on social media channels, or in printed materials.

Therefore, the Bonifatiuswerk requires a dedicated contact person to ensure a reliable flow of information regarding the project's progress. Furthermore, it is crucial to the Bonifatiuswerk that the support receives recognition in the press and public relations efforts (print, internet, etc.) of the project partner, and through the inclusion of the logo on your informational materials and on your online presence.

If you need any assistance, a contact person from the Bonifatiuswerk is available to you.

Contact person for questions regarding press relations – Name / telephone / e-mail

The Bonifatiuswerk will be granted the non-exclusive **right of use**, with no geographical or time restrictions, **of all documents submitted** either with the application, during the implementation or at the end of the project.

- I / we also agree that these and other, project-related documents (content, photos, videos, etc.) may be used for all media channels and publications of the Bonifatiuswerk as well as for other journalistic media.
- I / we hereby confirm that the author as well as the persons depicted in pictures/videos consent to their use by the Bonifatiuswerk and other journalistic media as described in the points above and that no rights and third-party claims are violated in doing so.

Is there a **website or/and a social media channel** where the project / applicant is presented?

- no yes, at:

If so, will you refer to the website of the Bonifatiuswerk from there by **placing a link**?

- no yes

Are you planning to provide **information material** for your project (flyers, posters, press relations, etc.)?

- no yes, namely the following:

Further information / enclosures or attachments

Please send us **two copies** of this application: one **digital copy by e-mail** (completed PDF form as an attachment) to projektverwaltung@bonifatiuswerk.de and **one paper copy by post** to: Bonifatiuswerk der deutschen Katholiken, Thomas Twents, Kamp 22, 33098 Paderborn.

Please also **attach/enclose the following documents** to/with this application:

- Copy of the registration certificate of the previous vehicle
- Written statement from your (arch)diocese **and** the diocesan office of the Bonifatiuswerk [outside of Germany: only the written statement from your (arch)diocese]
- The applicable safeguarding policy of the applicant / the sponsored facility

With our signatures, we confirm the accuracy and completeness of the information provided in the application. We also affirm that we observe and use the provisions on the prevention of corruption and the compliance guidelines of the Local Church.

Date, Signature (applicant's 1st representative)

Date signature (arch)diocese

Date, Signature (applicant's 2nd representative)

Date, signature diocesan office of the Bonifatiuswerk

Privacy notice: We collect and store your data for the purpose of project administration, application, review and evaluation as well as the publication of implemented projects in print and online media. You have the right to object to the storage of such data at any time. The way we handle your data and your rights are described in our privacy policy at www.bonifatiuswerk.de/en/data-protection.